



# PAN PAC HAWKE'S BAY BUSINESS AWARDS 2019

## POINTS TO NOTE BEFORE STARTING ON YOUR ENTRY

- Make your submission clear and concise using facts and statistics to illustrate your narrative
- Tables, figures and graphs are encouraged, wherever possible
- Each section of your submission should be within the specified page limit for text, however, charts and graphs are permitted in addition to this limit.
- Quality is more important than quantity and content more important than presentation. While a well-presented submission is expected, neither expensive printing, design or binding nor novelty presentation of entry is sought.
- The business excellence awards are not judged on the basis of the creativity of the presentation.
- Any supporting information that you may choose to include with your submissions such as brochures, photographs, video clips, product samples and publicity material will be returned after judging has been completed
- Non-completion of any section in your entry will lessen the overall scoring potential of your submission and therefore the chances of making it through to be a finalist
- Entrants must complete and include a copy of the Official Entry Form (included) when submitting their entry
- The closing date for submissions is 4 pm – Friday, 13th September 2019 at the Hawke's Bay Chamber of Commerce Office 36 Bridge Street, Ahuriri, Napier
- If submissions are hard copies, four copies including all graphs and diagrams are required